

Parts in blue print are instructions to user, not to be included in filed document unless so noted. [Parts and references in green font, if any, refer to juvenile proceedings. See Practice Note, this web page, for guidance in adapting forms to juvenile cases.]

Practice Tip: Under rule 8.254, counsel may not offer argument in this letter; content is limited to citation of new authority not available at the time of briefing and identification of issue to which it is relevant.

If counsel deems it necessary to present argument, the appropriate procedure is to submit a supplemental brief or letter under rule 8.200(a)(4), along with a request for the permission of the presiding justice to file it.

Practice Tip: Supplemental briefs are discussed in chapter 5, § 5.64A of the ADI Manual.

[Letterhead]

[Date]

[Mr./Ms.] *[clerk's name]*

Clerk of the Court/Chief Administrator

Court of Appeal, Fourth Appellate District, Division *[One / Two / Three]*

[Address]

Re: *People v. [client's name]*

Trial Court No.: *[number]*

Court of Appeal No. *[number]*

Notice of New Authority after Briefing Completed (Cal. Rules of Court, rule 8.254(a)-(c))

Dear [Mr./Ms.] *[clerk's name]*:

Please forward this letter to the court. Defendant *[name]* brings to this court's attention new authority relevant to the issues raised on appeal:

[Cite only – do not argue – the new authority.]

The pages in the brief that relate to the issue on appeal to which the new authority is relevant are *[page numbers]*.

Respectfully submitted,

[Attorney's name]

State Bar Number *[number]*

Attorney for Defendant *[name]*

PROOF OF SERVICE