

**Sample Certification For Change To Firm Tax  
Identification Number**

**[FIRM LETTERHEAD]**

I certify (or declare) that all payments awarded by the court to **(name of counsel)** for services performed and expenses incurred while under appointment of the court are the income of the firm and are not the income of the individual attorney. As such, for tax purposes, the income may be reported under the employer identification number (EIN) of the firm which is **(insert firm's EIN)**. This firm is **(incorporated/unincorporated)**.

The effective date is **(Insert date)**.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

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Date	Signature	Title

**Return completed** Dora Acosta, Accounting Unit • Judicial Council of California  
**Declarations to:** 455 Golden Gate Avenue • San Francisco, CA • 94102-3660