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| Parts in blue print are instructions to user, not to be included in filed document unless so noted. [Parts and references in green font, if any, refer to juvenile proceedings. See Practice Note, this web page, for guidance in adapting forms to juvenile cases.]***PRACTICE TIPS***See [ADI Manual](http://www.adi-sandiego.com/panel/manual.asp), chapter 7, section 7.3.3.2; [ADI’s Motion Practice Guide](https://www.adi-sandiego.com/legal-resources/), section II.D.4.Requesting publication of your client’s favorable decision may not be in the client’s best interests because it increases the chances that the California Supreme Court will grant review upon its own motion or upon receipt of a petition for review. It would be best to confer with the assigned ADI staff attorney before filing any such request. |

*[Letterhead]*

*[Date]*

[Mr./Ms.] *[Court of Appeal clerk’s name]*

Clerk of the Court/Chief Administrator

Court of Appeal, Fourth Appellate District, Division *[One / Two / Three]*

*[Address]*

Re: *People v.* *[defendant’s name]* / *In re [client’s first name, last initial]*

 Superior Court No.: *[number]*

 Court of Appeal No. *[number]*

 Request for Publication

Dear [Mr. / Ms.] *[clerk’s name]*:

 Please inform the court that defendant *[name]* requests *[partial]* publication of the opinion in this case under California Rules of Court, rule 8.1120(a) (rule). The opinion was filed *[date]. [If request is made to the Supreme Court, add statement that request was previously submitted to the Court of Appeal and denied, with dates.]*

 Rule 8.1105(c) sets forth the standards for publication. It states that an opinion *should* be certified for publication (emphasis added) if, among other standards, *[quote applicable criteria and cite corresponding subdivisions of rule 8.1105(c)]*. The workload of this court or the potential embarrassment of litigant, lawyer, judge, or any other person, should not affect the determination of whether to publish an opinion. (Rule 8.1105(d).)

 The court’s opinion in the subject case is suitable for [partial] publication under these criteria. *[Describe how opinion meets publication criteria.]*

 Respectfully submitted,

 *[Attorney’s name]*

State Bar No. *[number]*

Attorney for Defendant and Appellant *[name]*

**PROOF OF SERVICE**